



**CITY OF LONG BEACH**  
**OFFICE OF SPECIAL EVENTS AND FILMING**  
 211 E. OCEAN BLVD. • SUITE 410 • LONG BEACH, CA 90802  
 PHONE 562.570.5333 • FAX 562.570.5335



**EVENT PERMIT SIGNATURE SURVEY**

If an event occurs in business and residential area and streets must be closed from time to time to accommodate the special event or on street parking as needed, we require event organizers to survey nearby businesses and/or residents. The Special Events office in evaluating neighborhood support for the proposed event activities uses the survey.

|                   |  |
|-------------------|--|
| PURPOSE:          |  |
| WHERE:            |  |
| DATE:             |  |
| TIME:             |  |
| CONTACT:          |  |
| PHONE:            |  |
| STREET CLOSURE:   |  |
| NO PARKING SIGNS: |  |
| NOTE:             |  |

The event organizer has applied for the necessary event permit and will maintain all legally required liability insurance. If a permit is granted, all City personnel required to ensure public safety will be on site during the event.

The event organizer will make every effort not to disturb you and will abide by the hours set forth above. Thank you in dvance for your cooperation and hospitality while the special event occurs in your neighborhood.

**Building Manager:** *In multiple unit buildings, managers may sign on behalf of tenants, but must notify all tenants. Total number of units in building \_\_\_\_\_. Addresses signed for \_\_\_\_\_. I, as manager of the above named building, HAVE NOTIFIED ALL THE TENANTS and know of no substantial objection to the proposed event.*

**Please Sign Below**

**PLEASE INDICATE YOUR SURVEY RESPONSE BELOW:**

I do not object to the scheduled event request.

I object to the request for the following reason(s) \_\_\_\_\_

I do not object, but prefer not to sign my name.

  

\_\_\_\_\_  
SIGNATURE                                  PRINT NAME                                  TELEPHONE (optional)

\_\_\_\_\_  
ADDRESS                                  CITY                                  ZIP CODE

If you have any questions or concerns regarding this request, please contact the event organizer at:

\_\_\_\_\_  
Host Organization                                  Telephone

\_\_\_\_\_  
Event Organizer/Promoter                                  Telephone

OR PLEASE FEEL FREE TO CONTACT THIS OFFICE AT (562) 570-5333.